



## **Hopewell PTA Meeting Wednesday, September 4, 2019**

### **Meeting Minutes**

- I. Call to Order** – Meeting called to order by Kristen Quirk at 9:30 AM
- II. Welcome/Introductions**
  - a. **Kim DeWire – Recording secretary**
  - b. **Kristen Quirk – President**
  - c. **Nicole Emery – 1<sup>st</sup> Vice President**
  - d. **Melissa Moffatt – Corresponding Secretary**
  - e. **Lisa Durkin – Treasurer**
  - f. **Ashley Simpson – 2<sup>nd</sup> Vice President**
  - g. **Lori Limpar – Principle**
  - h. **Lauren Devonshire-Kocis – Full Time Guidance Counselor**
- III. Shout Outs**
  - a. Communications – Nicole Tharp  
Thank you for helping keep our Facebook page up to date and relevant.
- IV. Principal's Report**
  - a. Communication - first day packet was sent home with calendar, quick reference guide, Who to Call List (always start with your child's teacher, they will then pull in other support staff as necessary)
  - b. BLACKBOARD CONNECT – parents must update any changes in contact information, this is how the school district contacts you with weather issues, upcoming events and meetings, and PTA monthly publications
  - c. SAPHIRE – student records management system, emergency contacts, report cards (If you require a paper copy of your child's report card, please contact the office.)
  - d. Lunch Menu is available online, however a paper copy will be sent home at the beginning of each month
  - e. Good Start – Debbie Silver was a great kickoff keynote speaker for the teachers. Energized and inspired teachers to start the year. She is an educator, inspirer and has many wonderful books for parents.
  - f. Mrs. Lauren Devonshire-Kocis – she was newly hired at Hopewell as a full-time guidance counselor. Last year we shared a counselor between us and Liberty Bell. We'd like to welcome Mrs. Devonshire-Kocis and are happy to have her here.
- V. Treasurer's Report**
  - a. Budget available upon request. We operate on about \$25,000 annually.
  - b. Financial report
    - i. July and August numbers are combined as not much occurred during those months.
    - ii. Current balances on report are as of August Statement, September statement not yet received.

- iii. Agenda's purchased over the summer
- iv. T-shirts – every child, faculty member and staff member will receive a free T-shirt thanks to some great cooperate sponsors – DeWire Dental, LLC, Kiddie Academy, Madel's ACE Hardware, Red Door Early Learning Center, Sterner Energy, and White Orchid Thai Cuisine.
- v. This will be Lisa's last year on the board, if anyone is interested in this position for next year, please see Lisa and she'll be happy to have you shadow her for an easy transition.

## **VI. PTA Committee Reports**

- a. Membership – Membership drive has started. Packet went home with student yesterday or today. Has our contact info, pertinent dates and meeting times and dates. We are affiliated with the PA state PTA, so your membership includes that membership as well.  
Possibility of separating ourselves from the PA PTA and becoming a PTO or PTG. Since we don't take advantage of the conferences and other resources that we're paying for with the PA membership, we question if it's worth the money. The extra money we send to PA PTA could be used for other things.  
Ashley Simpson is collecting membership and directory forms. She will then import these forms into a free directory app, AtoZ Connect. It does have ads, otherwise we'd have to pay, and we feel our money is better spent on the children. The app is not 100% ready for use, as information is still being uploaded. We're hoping to be up and running by September 20, 2019. Please bear with us during this implementation. This app will allow us to roll students over from year to year to minimize the redundancy from year to year.
- b. Volunteering
  - i. Clearances – you must have your clearances turned into Central office if you are going to be in the school during the day and interacting with students.
    - 1. Central Office is the only place that will accept them  
Contact Central Office for assistance  
SLSD.org, parents then volunteer tabs  
Good for 5 years, however must be obtained within a year from time they are submitted.
  - ii. Opportunities to help – plenty of opportunities, fill out form and return by 9/13
- c. Family Directory – there will not be a print version  
AtoZ Connect ap  
Google form on Facebook is acceptable, do NOT need to complete paper form if filled out online.
- d. Apparel Sale – order forms coming home this week  
Can order online, however purchase will not be shipped to home.  
Different company than last year  
Now has a Spartan District Logo  
Due by 9/20, takes about 2-3 weeks to come in  
Company does not accept late orders
- e. Dine to Donate: Family Pizza Night at La Borgata (Fri. Sept. 13)

- f. Dance for Education (Thursday, Oct. 3) – first and largest fundraiser, during the school day, three groups, set up on bus lanes, DJ comes and the children, faculty, staff and volunteers dance and have a great time. Large portion of this fundraiser will be going towards the new playground equipment. Paperwork will be sent home. Labels will be sent home to complete and return. We'll send out letter and use these labels to mail out letters requesting donations. Can also do online donation through go-fund me, which charges less than 2%, or send check or cash. Half-day Kindergarteners do get to participate. Free shirts will be sent home prior to the dance and should be worn that day to help instill belonging and community.
- g. Giant A+ - Mrs. Privitera is signing us up and should be completed by end of the week
- h. Photos for yearbook – please keep sending reminders and photos  
Aimee Kipila is heading the committee – [hwptayearbook@gmail.com](mailto:hwptayearbook@gmail.com)  
Please send all year round. Aimee will send reminders on Facebook before and after major events. Please include label with photos being sent including the subjects names, grade and class.  
Dan's Camera is already scheduled to take photos at all major events.  
Phone photos are acceptable.
- i. Playground - looking to add on, currently doesn't hold an entire class of students, monkey bars removed due to injuries.
  - i. Melissa is working with experts/ specialist to assist in discovering what our options are.
  - ii. Miler Club – staked out track that children run/walk to earn rewards, every 5 miles they get a toe token for their necklace. Jessica Keefe and Mrs. Moser. Will need parent volunteers to help during recess and nice weather, 11:45-1:20. Stay alert for a sign-up genius. Mrs. Limpar asks that parent volunteers do not bring younger siblings.
  - iii. Park is being built to the left of the school, however, we do not know of the proximity to the school. Also, it is a public park, therefore we must be cautious on how and when we use it.
- j. Teacher Appreciation – Melissa collects forms filled out by all teachers with a list of their favorite things. Can be found in binder marked, "Favorite Things" found in the lobby. When donations are being collected, homeroom parents are encouraged to send out these lists so others can donate as much or as little as they can. Don't forget, gift cards can be purchased from PTA through Shop with Script. Last year's lists are still in the binder and are currently being updated for the new year.
- k. Shop with Script – purchase gift cards for places you already shop at and the school/PTA receives percentages back. Also great for gifts. Over 170 stores. Each store gives different percentages back to us. Different stores offer different increments. Last year ordered every week on a Monday and distributed them on a Friday. Cost \$8.95 to ship per order. We're looking to change order dates to every 2 weeks or once a month. Can also use myscrip wallet/widget or website online for eCards to purchase and use immediately. Can now use credit card, however credit card fees will get passed to the consumer. Giftcards will be sent home with your child, unless other arrangements are made. We'll also have some popular ones available for purchase at our meetings, such as Giant and Target.

- l. Box Tops – now online – cut outs are being accepted, but you will now start seeing digital logos. You’ll need to download app, and scan your receipt. Kim Fischer-Whitmore is handling this.
  - i. Concern about loss of revenue due to new reporting and reimbursement app.
  - ii. Alternative fundraisers are being investigated.

**VII. Upcoming Events/Dates**

- a. PTA Meet and Greet and Hopewell Open House (Wed. Sept. 4)
  - i. 6:30 – 7 p.m. PTA Meet and Greet in cafeteria
  - ii. 7 – 8 p.m. Open House – scavenger hunt page and children show parents around.
- b. Dine to Donate – Friday, September 13, 2019 at La Borgata on Lenark Road. Dine-in and Take-out orders will go towards the fundraiser.
- c. Hausman Fruit Farm Family Days (Sept. 28-29) – portion of proceeds the Hausman’s give back
- d. Halloween Hop Social (Fri. Oct. 11 – Hopewell students only) – restricted to Hopewell students. Not a drop-off event. Children must be accompanied by an adult. Looking for a chairperson. DJ has been reserved. Decorations are available from previous year. Sign-up for food, tracking who has purchased tickers.

**VIII. Q&A –**

- a. **Barbara Coleman** mentioned that Knoebels is offering discount tickets, also Rita’s in Hellertown is selling quarts of Italian Ice for \$4 and can sell for \$6 during the winter months. Information was given to the board to pursue if interested.

**IX. Adjourn - Meeting called to Adjournment by Kristin at 10:45AM.**

**Attendance:**  
**Kim DeWire**  
**Barbara Coleman**  
**Lisa Durkin**  
**Nicole Tharp**  
**Regina Porawski**  
**Nicole Emery**  
**Kristen Quirk**  
**Melissa Moffatt**  
**Lisa Johnson**  
**Aimee Kipila**  
**Eileen Crawford**  
**Monica Scheinler**  
**Christina Sabia**  
**Eileen Teschke**  
**Ssannah Detwiler**  
**Ashley Simpson**